

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 6, 2008
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Bartholomew called the meeting to order at 7:00 p.m. and read the District Mission Statement.
Members present:
 Dan Bartholomew, President
 Dianne El-Hajj, Vice President
 Dustin Burns, Clerk
 Barbara Ryan, Member
 Allen Carlisle, Member
Administration present:
 Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
 Bill Clark, Assistant Superintendent, Business Services
 Emily Andrade, Assistant Superintendent, Educational Services
 John Tofflemire, Assistant Superintendent, Human Resources
 Linda Vail, Executive Assistant and Recording Secretary
2. President Bartholomew invited Madeline Duncan, a 5th grade student at Cajon Park School, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Carlisle

Second: Ryan

Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. Update on FCMAT Study

Dr. Johnson announced Sycamore Canyon principal Debbie Brenner was selected by the San Diego County Office of Education as the Arts Education Elementary Administrator of the Year, winning the "Bravissimo Award".

All principals have instituted the arts at their schools and Mrs. Brenner has gone above and beyond in bringing art opportunities to Sycamore Canyon students.

Dr. Johnson gave an update on the FCMAT study provided by the State team comprised of Dr. Bill Gillaspie, Mr. Sarge Kennedy, and Mrs. JoAnn Murphy. This study was initiated by the Board to look for ways to enhance the special education services we provide students. The FCMAT team interviewed many people including District administration, special education administrators, special education teachers, regular classroom teachers, and parents. JoAnn Murphy has continued to visit SAT meetings at schools and Mr. Kennedy continues to seek information from the business department for his analysis. Dr. Johnson will invite Dr. Gillaspie to deliver the final report to the Board in June.

Dr. Johnson suggested after the report is given, the Board hold a workshop to look for strategic plan components to enhance our special education program. One of the ideas that has come out of the FCMAT study already is a Special Education PTA to celebrate special education successes, seek parent input, and possibly establish a special education liaison. Administration will initiate a meeting with parents prior to the end of school to hear some of the concerns they shared with the FCMAT team. President Bartholomew thanked everyone who participated in the study and said the Board is looking forward to the report.

2. Spotlight on Learning - District & County Science Fair Winners

Marci Gross, science teacher at Prospect Avenue School, introduced the student winners of the 2008 District science fair. Thirty projects received high merit and were honored at the County Science Fair and two of those projects will advance to the Statewide competition. President Bartholomew presented each student with a certificate of recognition and said the Board is very proud of all of them.

3. Recognition of Classified Employees of the Year

John Tofflemire introduced the classified employees of the year. These employees were nominated by their peers for this honor. President Bartholomew congratulated the employees and said they help to make the District what it is. President Bartholomew presented each employee with a recognition plaque. Mr. Tofflemire introduced Julie Norenberg who was selected as the District's Classified Employee of the Year and will represent Santee School District in the County Classified Employee of the Year competition.

4. Recognition of Teachers of the Year

John Tofflemire introduced the Teachers of the Year from each school site. These teachers were nominated and voted on by their peers at each site. President Bartholomew said the District is proud of our teachers who have worked hard to make Santee's student achievement high and presented each Teacher of the Year with a golden apple recognition award. Mr. Tofflemire introduced Angela Panfili who was selected as the District's Teacher of the Year and will represent Santee School District in the San Diego County Teacher of the Year competition.

5. Recognition of Professional Leadership Employees of the Year

John Tofflemire introduced the District's certificated Professional Leadership Team Member of the Year, Hill Creek Principal Jerelyn Lindsay, and Classified Management Employee of the Year, Assistant Superintendent of Business Services Bill Clark. President Bartholomew presented both of these outstanding employees with an engraved clock award.

C. PUBLIC COMMUNICATION

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent. Mr. Scott Williams, legal counsel for Lennar Homes, spoke about Consent Item D.2.7. On behalf of Lennar Homes, he thanked Bill Clark and the Board for working with Lennar on an agreement for developer fees for their Sky Ranch housing development.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Adoption of Resolution Requesting Temporary Transfer of Funds**
- 2.5. **Approval of Interdistrict Attendance Agreements**
- 2.6. **Adoption of Resolutions Authorizing Specific Designated Agents**
- 2.7. **Ratification of Lennar Sky Ranch Project School Fees Agreement**
- 3.1. **Award of Bid # 2007/08-07-001, Furniture & Equipment Moving and Storage at Various Sites, GMP Contract**
- 3.2. **Approval Ratification of Capitol Public Finance Group Developer Fee Study Report Preparation**
- 3.3. **SDG&E New Services Relocation Fees: Carlton Hills, Rio Seco, Carlton Oaks**
- 3.4. ***(Pulled for separate consideration.)***
- 4.1. **Approval of the Enhancing Education Through Technology (EETT) Competitive Grant**
- 4.2. **Approval of School Accountability Report Cards for the 2006-07 School Year**
- 5.1. **Personnel, Regular**
- 5.2. **Ratification of Employer-Employee Collective Bargaining Agreement with Santee Teachers Association**

It was moved and seconded to approve Consent Items.

Motion: Burns

Second: Ryan

Vote: 5-0

3.4. Pre-procurement of HVAC Equipment - Trane Award (*Pulled by Member Carlisle for separate consideration*)

Member Carlisle asked where the equipment that is being purchased through pre-procurement is being stored. Mr. Clark said the bid documents require the vendor to store, deliver and be responsible for the warranty of the pre-procured equipment.

Motion: Carlisle

Second: Burns

Vote: 5-0

F. DISCUSSION AND/OR ACTION ITEMS

1.1. PowerSchool-Pro Migration to PowerSchool Premier

Dr. Johnson recommended that the District migrate from our current PowerSchool Pro student information system (SIS) to PowerSchool Premier, the updated version of the program. The vendor is converting to PowerSchool Premier and is slowly moving their customers to the newer version and soon will no longer support the current system. The company has offered the District a good price to make this transition at this time so that there would only be an additional cost of \$1,553 for the 2008-09 school year.

Member Burns moved to approve the migration of the present PowerSchool Pro Student Information System (SIS) to PowerSchool Premier.

Motion: Burns

Second: El-Hajj

Vote: 5-0

2.1. Property Development – Former Santee School Site

Bill Clark reported administration is initiating a marketing effort to develop Santee School site and is working to prepare for the upcoming ICSC conference. He presented a draft marketing brochure and asked for Board input and direction. Member El-Hajj said City staff helped to make a similar brochure for last year and she believes there are some changes that can be made. Board members recommended:

1. Place a new photo in the brochure, one without the school buildings.
2. Show the close proximity to the freeway (Hwy. 52).
3. Move the aerial photo inside the brochure.
4. Include a more regional map.
5. Include the lot size.
6. Keep the regional activity map (retail businesses) in.
7. Consider eliminating the list of financial details. (This information can be given when there is expressed interest.)
8. Include the five bulleted items on the cover.
9. Highlight the City's willingness to make zoning changes. (Talk to City to see what they suggest for the zoning.)
10. Remove the baseball field information.
11. Include photos of the Ryan Industrial Park and information on the close proximity.
12. Include information about the median household income.

Board members asked if Eric Hall could assist in putting information together for the brochure. Mr. Clark will see if Mr. Hall has experience to assist in developing a brochure. Board members said to use Mr. Hall's services for the brochure only if it is an area that he is proficient in.

Mr. Clark asked if the Board representatives would be comfortable being prescheduled for meetings with developers while at the conference. Member Carlisle would like to meet with Mr. Clark prior to the conference to get information about lease documents, including a typical lease, terms, and length. Member El-Hajj would also like to meet to organize, especially since they may need to meet individually with developers. Mr. Clark will prepare a briefing paper with talking points for the Board representatives. Mr. Clark asked the Board for their priorities for the property when they meet with developers. Board members agreed that their priority for the property is a ground lease agreement if it proves to be the most profitable. Sale continues to be an option at the right price. Mr. Clark will schedule a meeting with Board Members El-Hajj and Carlisle to review the information

provided by Mr. Fischbeck at a previous Board meeting. Mr. Clark will begin scheduling meeting dates at the conference with developers who have already expressed interest in the property.

3.1. Approval of Modified Agreement with Eric Hall and Associates

Mr. Clark presented a modified agreement with Eric Hall and Associates to a monthly fee rather than continuing on an hourly basis. His services include Capital Improvement Program strategic support and assistance at the State level securing additional facilities funding, and developer mitigation negotiations. Services provided would be on a month-to-month basis, as needed. Member Burns moved to contract for the services of Eric Hall and Associates on a monthly, prefixed rate of \$3,000 in lieu of the current hourly contract.

Motion: Burns

Second: Ryan

Vote: 5-0

4.1. Evaluation Summary of the 2007-08 Modified Day Programs and Approval of Proposed Adjustments to the 2008-09 Regular School Year Instructional Schedule and Proposed Modified Day Committee

Emily Andrade provided the Board with instructional minutes proposals for each school. She said all district guidelines have been followed and the final schedule will come to the Board for approval on May 20th as a consent item. Mrs. Andrade asked the Board to approve the development of a Modified Day Committee. This request came in response to teachers' request for a review of the current modified day/instructional minutes process and extensive paperwork. Mrs. Andrade suggests a committee convene with the charge of revisiting the current process for instructional minutes planning. There is a need to review the process because of changes in the CORE curriculum and instructional standards based requirements, such as PE. The current process is very cumbersome and redundant and Mrs. Andrade would like to re-examine the process and possibly make it more efficient. Member Burns would like to have a written charge, membership, and the specific outcomes the Board desires from the committee.. Johnson asked the Board for some of the specific interests of the Board from this committee.

The Board shared the history of the current process which included the need to have parent involvement and providing modified day activity information and an invitation to participate to parents. Member Ryan said the community was upset and raised strong concerns about modified days, especially believing the teachers' time was not being used productively. There was also a tendency to use modified days for assemblies and other activities that are not CORE subjects. Because of this, students began not coming to school on those days. The additional paperwork evolved seeking more accountability. Board members said the committee must have parent representation. Mrs. Andrade said the modified days in the current plans are being used very diligently and impressively.

Member El-Hajj said having district wide modified days on the same days of the week would be very productive and would significantly impact instruction, especially in the upper grades. Member Burns would like to see consistency in modified days across the District. The community does not understand why schools are doing different things. He was impressed with the modified day structure that was initiated at Carlton Oaks under Lisa McColl's administration by teachers which allows teachers to sign up for cross training. Member Carlisle asked why the Kindergarten minutes decreased at several schools in the 2008-09 proposals. Mrs. Andrade explained that recess time counts as part of the instructional minutes with half day Kindergarten but not when converted to full day. The numbers are different because recess was counted as instructional minutes in 2007-08 and was corrected for 2008-09. Member Carlisle would like to see consistency throughout the District as well.

Member Bartholomew asked for data to support the belief that a traditional Kindergarten Day versus a full day is better for students because data makes a difference versus a philosophical belief.

Member Burns moved to approve the adjusted kindergarten schedules and modified day proposals for the 2008-09 school year and that the Board of Education approve the formation of a Board committee in June of 2008 to examine and improve the Instructional Minute Planning documents and process, as long as administration returns to the Board with the charge, membership of the committee, and outcomes as stipulated.

Motion: Burns

Second: Ryan

Vote: 5-0

5.1. Approval of Declaration of Need for Fully Qualified Educators

Member Burns moved to approve the Declaration of Need for Fully Qualified Educators document.

Motion: Burns

Second: Carlisle

Vote: 5-0

5.2. End of the Year Employee Celebration

John Tofflemire shared the details for an employee celebration at Casa de Pico on May 22nd and asked for Board approval of the event. Member El-Hajj moved to approve the end of the year employee celebration event.

Motion: El-Hajj

Second: Burns

Vote: 5-0

G. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised BP 5131.4, Student Disturbances

1.2. Revised BP 5030, Student Wellness

Mrs. Andrade presented the proposed revisions to Board Policies 5131.4 and 5030. There were no comments on the first readings and they will return for a second reading and approval at the next Board meeting.

2.1. New BP 5136, Student Gangs

Member Burns moved to approve revised Board Policy 5136, Student Gangs.

Motion: Burns

Second: El-Hajj

Vote: 5-0

H. BOARD COMMUNICATION

Member Carlisle will be unable to attend the Board workshop on May 10th but would like to attend via conference call.

Member Burns said the Honoring Our Own Awards Dinner was a great event and there is a lot of "buzz" about Santee. The Board is very proud of Dr. Johnson and he was proud to have administration there to support the Superintendent. He suggested giving consideration to a similar "Honoring Our Own" event at the District level, possibly making it a fundraiser for the Foundation.

Member El-Hajj reported La Mesa-Spring Valley School District had a team of 400 participate in the Race for Literacy. She suggested putting out a challenge for our employees when a local event comes up. Member El-Hajj also shared a thank you note her husband received for donations towards a "playground in a day" activity. The community service project consisted of a group working over one weekend to create a new play space on the playground of Riverview Elementary. The solicitation for donations to the community businesses made very specific requests for specific needs, such as paint, tools, etc. This made it very easy for a business to donate rather than being asked for a monetary contribution or non-specific help.

President Bartholomew shared a letter Assemblyman Joel Anderson sent to the State Allocation Board about pulling SB 2113 to allow the school district to work with them to secure funding, and requesting for a progress report. He asked that a thank you note be sent to Assemblyman Anderson.

President Bartholomew reminded Board members of upcoming events and dates. Member Carlisle and Mr. Clark will teleconference for the May 20th Board meeting because they will be at the ICSC conference. Member El-Hajj will be returning and will try to be back in time for the Board meeting.

President Bartholomew reported the next Student Forum is scheduled before the May 20th meeting and asked Board members for topics. Board members would like to follow up on the past discussion about after school activities and report to the students what is available and what action the Board has taken. Other topics for discussion, if time allows, could include: 1) Knives coming to school, 2) Eligibility to participate in intra-mural sports, 3) Students' responsibility to tell an adult if something is wrong ["Why do you not tell?"], and 4) Student participation in school board meetings.

It was suggested maybe next year students could give a report on their school at the same time principals provide a report to the Board.

President Bartholomew would like to move Board Communication to an earlier place on the meeting agenda, as was mentioned by Member El-Hajj at a previous meeting. Board members concurred and it will be moved for the May 20th meeting. A time limit may need to be set. There will still need to be an item near the end of the meeting for administrative items.

Member Ryan exchanged Town Forum assignments with Member Burns because she could not begin before 7:00 p.m. Carlton Oaks' Town Forum will begin at 6:30 p.m. but the rest of the schools will start their meetings at 7:00 p.m.

Dr. Johnson shared the Santee School District Foundation recently voted to budget \$39,000 next year for technology. They will continue to look at funding technology for future years.

Dr. Johnson shared that students from the Pacific English Institute in Taiwan desire to visit Santee for 2 weeks during the summer and Donna Farquar is seeking host homes. Linda will provide detailed information to the Board.

I. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: John Tofflemire, Assistant Superintendent
Employee Organizations: California School Employees Association
Purpose: Negotiations
3. **Conference with Legal Counsel-Anticipated Litigation** (Significant exposure to litigation pursuant to subdivision (b) of Govt. Code § 54956.9)
(One potential case.)

The Board entered closed session at 9:20 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:14 p.m. President Bartholomew reported that in closed session the Board approved by a vote of 3-1, the settlement of a claim by Mrs. Grebbien in the amount of \$12,418.50. The May 6, 2008 regular meeting adjourned at 11:15 p.m.

Dustin Burns, Clerk

Lisbeth A. Johnson, Ed.D., Secretary